

DRAFT

**Joint CCBFC/PTCBS Task-Group on
Implementation of a New Code Development System
Report of the Seventh Meeting
21 & 22 August, 2000
Québec City, Québec**

Members present

Chair: Bruce Clemmensen
Ali Arlani (alternate for Ann Borooh)
Chris Fillingham
Jeannot Fecteau
Tom Makey
Rick McCullough
Dick Miller
Krystyna Paterson
Ross Rettie
Ted Ross
Chuck Sanderson
Bob Thompson
Chris Tye
Yaman Uzumeri

Members Absent

Tim Macaulay

IRC Staff:

Bob Bowen
John Archer
Denis Bergeron
Richard Desserud
Guy Gosselin
John Haysom

Visitors:

David MacKinnon- CSCC
Jack Robertson- ULC
Serge Hamel- RBQ

Review of the Report of the 6th Meeting.

The report of the 6th meeting was approved.

Draft Policies and Procedures of the New Code Development System

The final out come of this Task Group will be a revised set of comprehensive policies and procedures describing the new system.

The Task Group began a review of a draft set of policies and procedures for the new system based on the existing CCBFC Policies and Procedures. In addition to numerous editorial improvements, the following items were raised.

- The introduction should explain in more detail the steps that led to these new procedures particularly the CCBFC Strategic plan. It should also include some information on the role of codes in Canada's construction and regulatory system (as described in the "context paper"), the benefits of the co-ordinated system as well as a fundamental description of the objective-based philosophy.
- Care should be taken to ensure all three codes are reflected in the document
- The role of the provinces and territories with respect to shared and exclusive activities should be reflected

March 7, 2000

DRAFT

- Membership on the CCBFC should be officially the chair P/T Policy Advisory Committee who could designate this function to one or more representatives as appropriate.
- The role of the CCBFC in establishing code objectives should be included.
- There should be a 3 term limit on CCBFC and standing committee membership, with provision for additional terms in exceptional circumstances.
- All standing committee chairs shall be members of the CCBFC
- The provision for non-voting membership on the CCBFC for major materials interests should be dropped and replaced with better access to agenda packages and minutes.
- Standing Committee chairs should not be voting members of the Nominating Committee.

The Task Group will continue review of the Policies and Procedures at future meetings.

Core Building, Fire and Plumbing Codes.

The Task Group noted that the CCBFC executive Committee, the PTCBS and the CCBFC have discussed this issue. All agree with the approach accepted at the Deputies meeting. To move this matter along the PTPAC direction is required.

Single Coordinated Public Review

The Task Group discussed the draft consultation documents including the questions asked in all 3 documents.

With regard to the public consultation activities, the following was confirmed:

- the period will be October 16 to January 15
- public consultation activities will be organized by the provinces and territories, including facilities, meals (if any) and publicity.
- public consultation activities will cover all 3 codes.
- A half day session should be sufficient
- NRC will provide speakers and presentation materials
- The Internet will be the preferred method to distribute consultation documents and submit comments. Hard copies will be available on request
- 3 consultation packages will be available (one for each code)
- Some provinces will be conducting the consultation on behalf of the system (B.C. Alberta, Ontario and Quebec). In some cases this will include a P/T version of the consultation papers.

It was agreed that a formal invitation from the CCBFC to the P/T to participate would be prepared including latest versions of the consultation documents.

The Task Group was asked to resolve an issue regarding characterization of Fire Code objectives related to requirements related to design and construction. Stating that both the building code and fire code had objectives relating to design and construction of buildings was declared unacceptable in some jurisdictions. After some discussion the Task Group recommended a protocol as reflected in the following example:

DRAFT

Fire Safety: An objective of this Code is to reduce the probability that a person in or adjacent to the building or facility will be exposed to an unacceptable fire hazard resulting from:

- a) the use of the building or facility,
- b) the condition of specific elements of the building or facility,
- c) the design and construction of specific elements of the facility related to certain hazards, or
- d) inadequate built-in protection measures for the current or intended use of the building.

Provincial/Territorial Advisory Committee(s)

The Task Group discussed the briefing paper on a Provincial/Territorial Advisory framework prepared for the Deputies meeting and a draft minute of the discussion at the meeting.

Discussed as well was a draft terms of reference for the Policy Advisory Committee and its sub-groups.

A key issue will be the level of participation on this committee. It will be important the members be part of the “policy” process in each of the P/T’s. Because of different organizational arrangements in each P/T, it is not possible to specify what level is expected, therefore the terms of reference needs to clearly identify the nature of what this committee is expected to deal with.

It was agreed that a meeting should be held as soon as possible to discuss ways to establish this policy advisory framework. The Province of Manitoba agreed to host this meeting in Winnipeg on October 27.

It was that the President of NRC will write to the Deputies with the draft terms of reference of this committee and its subgroups, inviting the provinces and territories to send representatives to the meeting.

Resolve Present Technical Differences.

Several provinces have sent information regarding their technical differences. While acknowledging that resource issues are problematic, and that a great deal of progress may not be possible by the 2003 codes, it was agreed that this Working Group should begin its work based on what it has so far. A meeting this fall is proposed.

“Fair and Equitable” Core Code Development Funding

At the last meeting, it was requested that NRC prepare a financial feasibility model. Such a model should enable the development of different scenarios for pricing, sales, costs etc. The impact of the 3-year cycle should be reflected.

Mr. Guy Gosselin of IRC presented the situation regarding code development finances, including a proposed framework for funding the system. Highlights included:

The System, based on contributions from documents sold, can be viable with respect to the post 2003 process. Viability depends on equal unit contributions from all P/Ts, a moderate price increase, and united IP protection of codes contents

Because of loss of sales that would have normally been realized from sales of documents originally planned for 2000, there will be a significant transition debt. On the assumption that an agreement can be reached on a long term funding arrangement, NRC may be able to finance against future revenues.

There was general agreement regarding the principles behind the model. Provincial representatives agreed to study Mr. Gosselin’s analysis in more detail and to get back to NRC.

The issue will be a major item for the agenda of the new PTPAC.

DRAFT

Core Code Cycle

A draft timeline for a 3-year code cycle was distributed but was not discussed.

Next Meetings

March 12 & 13, 2001 in Calgary, AB.

Sept 17 & 18, 2001, location to be determined.